

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take decision</p> <p>(3) Give date or period within which decision is to be taken</p> <p>(4) Directorate Contact ☒ ☎</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made</p> <p>(6) Method of Consultation</p>	<p>(7) Name of person(s) to whom representations can be made ☒ ☎</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member(s) in respect of the decision. Is this information unrestricted or exempt</p> <p>(10) Date first entered in Notice</p>
<p>KEY 27/18/19</p> <p>(1) Catering Provision at Kearsney Abbey and Russell Gardens</p> <p>(2) Cabinet</p> <p>(3) July/September 2019</p> <p>(4) Jenny Coller, Kearsney Parks Project Manager - 07528 360922</p>	<p>(5) Heritage Lottery Fund</p> <p>(6) Not applicable.</p>	<p>(7) Jenny Coller, Kearsney Parks Project Manager (Jennifer.coller@dover.gov.uk; 07528 360922)</p> <p>(8) 25 March 2019</p>	<p>(9) Cabinet Report (exempt)</p> <p>(10) 1 June 2018</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>Cabinet will be considering a proposal for a revised catering offer at Kearsney Abbey and Russell Gardens.</p> <p>The construction programme for the Heritage Lottery/Dover District Council (DDC) project is due to be completed by June 2020. The building will be open prior to this, offering an enlarged café seating area, separate listed billiards room space, toilets and terrace area.</p> <p>DDC needs to decide on the proposed route for catering provision, fit-out and signage by April 2019 to ensure the café is operational on completion of the building in late 2019.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>July/September 2019 - in line with site works, awards and the operational timescale for lease/fit-out.</p>			